

Student Advisor Contract for Warning/Probation

Student Name:		Student Id:	
Faculty Advisor		Date:	

After discussing Academic Probation, the advisor should check the appropriate box to indicate the student's agreed upon plan of action. The advisor will keep the signed form and scan a copy to the students email.

Below check the appropriate box for the student activity and applicable resources

Required		Encouraged	Not Applicable	Activity	Completed? Select Yes, No or NA
Yes	No			Take placement tests (if not already taken).	
Yes	No			Take developmental classes (if not already taken).	
Yes	No			Retake those classes in which the student has earned a grade of "D" or "F"	
Yes	No			Enroll in ACA 118	
Yes	No			Enroll in ACA 120	
Yes	No			Limit enrollment to following courses:	
Yes	No			Student should talk to his/her instructor about their status to receive additional guidance and/or resources	
Yes	No			Schedule follow-up meeting with advisor perhaps at mid-term, to monitor advisee progress.	
Yes	No			Resources	
Yes	No			Academic Learning Center for tutoring and academic skill building	
Yes	No			Academic Success Workshop on the following topic (s):	
Yes	No			Career Services for help in developing long term professional goals	
Yes	No			Counseling Services for PCAP appointment to discuss personal issues affecting academic performance	
Yes	No			Disability Services for a special learning need	
Yes	No			Transfer Resource Center for planning long range educational goals	
Yes	No			TRIO Student Support Services for additional support	
Yes	No			Other:	

Notes:

Student Signature:	Advisor Signature:
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